

## **Availability**

Access to your function room for decoration and set-up prior to the scheduled event time is subject to availability and may incur an additional charge.

## **2015 Banquet Room Charges**

The View Room (Ballroom)

128 ppl seated at 16 X 5 foot round tables of 8

or 160 ppl at 16 X 5 foot round tables of 10

*\$2500.00 May, June, July, August & September*

*\$1700.00 Other Months*

## **Birdseed, Rice and Rose Petals**

Throwing birdseed and rice for ceremonies or receptions is not permitted on the grounds of Plum Creek Golf club or in the Clubhouse.

## **Ceremony and Services**

Plum Creek Golf Club offers a beautiful outdoor location for on-site ceremonies. From an intimate gathering of 20 to a larger ceremony of 160 guests, Plum Creek Golf Club has the perfect setting for your special day.

*Ceremony site fee \$500 + Chair rental*

## **Deposits and Final Payment**

\$1000.00 (non refundable within 120 days of function) deposit will be required to hold space.

Pre-payment of final estimated charges will be due 3 days prior to the event (less deposit).

Estimated charges will include:

- Number of guests
- Meal price
- Estimated beverage consumption
- Ceremony and bartender fees if applicable
- 20% Service Charge & current Sales Tax.

A valid credit card will be required and kept on file for any balances due.

Final payment is due immediately following the event. (No exceptions)

Client Initials: \_\_\_\_\_

## **Food and Beverage**

Under no circumstances will outside food or beverage be allowed to be brought into the club house or on the grounds of Plum Creek Golf Club.

## **Guarantee**

Actual guarantee attendance must be specified three (3) business days prior to the event. If no guarantee is given, the expected number will be charged as the guarantee. Your account will be charged for the guarantee, or the actual number of guests served, whichever is greater.

## **Linen**

Plum Creek Golf Club provides white or ivory table linens and napkins at no charge. Specialty linens and chair covers may be rented at an additional cost.

## **Centerpieces and Decorations**

Absolutely no glitter is allowed in our clubhouse.

Due to the personal nature and wide range of preferences, Plum Creek Golf Club does not provide centerpieces or anything other than existing decorations. We will gladly coordinate with the florist and/or decorator of your choice.

## **Duration of Function**

All private functions will have prearranged start and end times listed on client's contract. All areas are rented in 4.5 hour blocks. If a wedding ceremony is held on the property, the time required for the ceremony will not count against the 4.5 hour block for the reception. Extensions on prearranged times can be purchased at an additional rate and must be approved by the host of the function in question as well as the management of Plum Creek Golf Club.